



WILLIAM HARDING SCHOOL
Aim high... Work hard... Be kind...

WILLIAM HARDING SCHOOL

Hazlehurst Drive, Aylesbury, Bucks. HP21 9TJ

Phone: 01296 421733

E-mail: office@williamharding.school

Website: www.williamhardingschool.co.uk

Head Teacher: Miss T Cotchin BA(Hons) PGCE NPQH



01 February 2023

Dear parents and carers,

Re: Spring Parents Evening

We had many positive comments about having one face to face and one virtual meeting in the autumn term and so we have decided to do this again for the spring term.

The appointment with your child's teacher will focus on:

- your child's 'Termly Report' (which will come home with your child prior to the appointment for your ease)
- how your child is getting on
- progress against the year group expectations
- ways that you can support your child
- your child's attendance for the school year so far

Please note SEN parents evening will be on Thursday 9th March. Parents will receive a separate letter to book their SEN appointment. Please do not book on to the SEN parents evening and this parents evening.

Face to face meetings

The face to face session will be held on **Tuesday 28th February**. The appointments will start at the end of the school day **Reception and Y1 3.30/Y2, Y3 and Y4 3.40/Y5 and Y6 3.50pm** and parents evening will finish at **7.30pm**. Parents will be able to book their appointments using the link below. This is the same link used to book the virtual sessions. Please enter the school via the main entrance. The meetings will be held in the Main hall.

Virtual meetings

The virtual session will be held on **Wednesday 1st March**. The appointments will start at the end of the school day **Reception and Y1 3.30/Y2, Y3 and Y4 3.40/Y5 and Y6 3.50pm** and and parents evening will finish at **6pm**. For the virtual meeting, we will use the same system as we used in the autumn term and last year.

Please note that the system will automatically end the virtual meetings, if you need more time to discuss other queries then please email the office or let the class teacher know during the meeting.

How to book appointments

The parents have told us that this system is very easy to use so we are continuing to use it to book appointments. You book your own online appointment, which allows you to choose your own appointment time, you will then receive an email confirming your appointment.

Our School Values are: Inclusion, Perseverance, Honesty, Respect, Responsibility and Collaboration.



Appointments will be available to book **between Monday 20th February at 4.00pm and Tuesday 28th February at 12.00pm**. Please visit <https://whcs.parentseveningsystem.co.uk/> to book your appointments or use the link on our website. You can now also access the login via the Gateway App. Please see a detailed guide below to help you with the booking process.

Login with the following information:

- Your own title, forename and surname
- Your child's first name
- Your child's surname
- Your child's date of birth

How to attend virtual appointments

Please use the link below for a guide on 'how to attend appointments over video call':

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

Yours sincerely



Miss Cotchin
Headteacher

Our School Values are: Inclusion, Perseverance, Honesty, Respect, Responsibility and Collaboration.

