



WILLIAM HARDING SCHOOL
Aim high... Work hard... Be kind...

KS1 ICT Pupil Acceptable Use Policy

Chair of Governors: Mr G Shrivastava	Headteacher: Miss Cotchin
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ICT Acceptable Use Policy

Safety and Responsibilities Policy – Pupil / Student

This policy relates to the use of any type of computer (including, but not limited to: desktop PCs, laptops, tablet devices, smart phones and other smart devices [such as smart watches or other wearables])

All pupils must follow the rules detailed below when using computers in the school and any web-based services which the school uses. This list cannot cover every eventuality and it will be regularly updated. Children are expected to behave at all times in a way that adheres to the school ethos

If pupils do not follow the rules they may find that they are no longer allowed to use the computers or that they have restricted access to the computers and school web services. Furthermore, pupils who misuse the computers may have their past network usage investigated and, in some circumstances, information may be passed on to the appropriate authorities

My name is _____

To stay **SAFE** online and on my devices:

1. I only **USE** devices or apps, sites or games if I am allowed to
2. I **ASK** for help if I'm stuck or not sure; I **TELL** a trusted adult if I'm upset, worried, scared or confused
3. I look out for my **FRIENDS** and tell someone if they need help
4. If I get a **FUNNY FEELING** in my tummy, I talk to an adult

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5. I **KNOW** that online people aren't always who they say they are and things I read are not always **TRUE**
6. Anything I do online can be shared and might stay online **FOREVER**
7. I don't keep **SECRETS**  unless they are a present or nice surprise
8. I don't have to do **DARES OR CHALLENGES** , even if someone tells me I must.
9. I don't change **CLOTHES** or get undressed in front of a camera
10. I always check before **SHARING** my personal information or other people's stories and photos
11. I am **KIND** and polite to everyone

My trusted adults are:

_____ at school

_____ at home

_____ at _____